

St. Bonaventure Catholic School

Practice Work/Homework Policy (1-5)



General Guidelines

- Assign practice work on a regular basis in keeping with the practice work policy
- Assignments may be on a daily basis or of a long-term type, such as a report
- Students are to understand clearly all practice work assignments
- Require that each student have an assignment book (Grades 2-5)
- Practice work may take the form of class/group/ individual assignments, required reading (novel studies), or test preparation and study time.
- Group projects should not be assigned as practice work, unless students can work on their individual parts independently
- Teachers should coordinate assignments, tests, and projects with other teachers, as appropriate, to avoid overburdening students.
- Assignments should be discussed, checked and when appropriate, corrected and returned to students
- Specific policies/practices of teachers are to be submitted to the principal and clearly communicated to students and parents
- Teachers have the responsibility to communicate with parents of students who are falling behind in completing practice work assignments
- Practice work will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Digital communications regarding practice work must take place by 5:00 pm.
- FSR (fix/sign/return) work will only be assigned if the original test or assignment score is below 70%. (Grades 3-5)
- FSR (fix/sign/return) work must be returned within one week after the original graded assignment is returned to the student. (Grades 3-5)
- Make-up retests must be completed within one week of the original test date. Tests will be administered at lunch support or by arrangement with the teacher during the school day or before/after school. (Grades 3-5)

Designing Practice Work Tasks

- Tasks should have a clear and meaningful academic purpose.
- Tasks should have a positive effect on the student's sense of competence.
- Focus less on quantity and more on the quality, keeping the focus on mastery of essential concepts and skills.
- Differentiate practice work for difficulty/amount of work, scaffolding/structure, and learning style/interest.
- Students should have no problem connecting practice work to classroom learning.
- Grade levels should coordinate and present a uniform homework/practice work program.

Time Frame of Practice Work Assignments

While it is understood that the time it takes to complete practice work assignments may vary with each child, the times below are the general guidelines for each grade level. If a child is having difficulty on a consistent basis completing assignments within the time frames established, please meet with the parents and modify practice work as appropriate.

Grade	Practice Work Time Frame
Kindergarten	<ul style="list-style-type: none">• Up to 15 minutes of reading* per night, Monday through Thursday
Grade 1	<ul style="list-style-type: none">• 15 minutes of reading* per night• 15 minutes of practice work four nights per week, Monday through Thursday
Grade 2	<ul style="list-style-type: none">• 15 minutes of reading per night• 20 minutes of practice work four nights per week, Monday through Thursday (study time included)
Grade 3	<ul style="list-style-type: none">• 15 minutes of reading per night• 30 minutes of practice work four nights per week, Monday through Thursday (study time included)
Grade 4	<ul style="list-style-type: none">• 20+ minutes of reading per night• 40 minutes of practice work four nights per week, Monday through Thursday (study time included)• Students may be occasionally required to spend time on the weekends for any long-term assignments or required reading.
Grade 5	<ul style="list-style-type: none">• 20+ minutes of reading per night• 50 minutes of practice work four nights per week, Monday through Thursday (study time included)• Students may be occasionally required to spend time on the weekends for any long-term assignments or required reading.

Students should be encouraged to read for pleasure on weekends and vacations.

*Reading includes having adults read to/with children.

If student is experiencing difficulty, parents/guardians have the option of signing off at the upper time limit for completing practice work, if the student has worked studiously and has produced quality work.